

AGENDA
CENTRAL BROWN COUNTY WATER AUTHORITY
Wednesday, October 8, 2008
De Pere City Hall 2nd Floor
335 South Broadway
3:00 PM

ROLL CALL:

Call the roll for attendance.

APPROVAL OF AGENDA:

Approve Agenda.

APPROVAL OF MINUTES:

Approve Minutes – September 10 & 18, 2008

APPEARANCES:

- 1) None scheduled

ADMINISTRATIVE COMMITTEE RECOMMENDATIONS:

- 1) Purchase of \$10 million umbrella insurance coverage from Wausau Insurance at a cost of \$6346.00
- 2) Policy Consideration
 - a) Purchasing Policy
 - b) E-Mail and Records Retention
- 3) Financial Reports
- 4) Pay authorizations: Vouchers

TECHNICAL COMMITTEE RECOMMENDATIONS

- 1) Manitowoc County Highway Department issues:
 - a) Recommend approval of the Manitowoc County Highway Department proposal to repair the Brian Nowak driveway at 11810 Hwy R for \$1500.00. Project to include driveway repair and some minor ditching..
 - b) Recommend approval of the request from Manitowoc County Highway Department for compensation for asphalt pavement repairs in the amount of \$13,000
- 2) Recommend approval of the request from the Village of Allouez to pay for pipe restraint installation at AZ-2 in the amount of \$3910 from Lee's Contracting plus engineering costs from McMahon of \$1260 for a total of \$5170.
- 3) The automatic valve closure process at meter stations in response to low system pressure will be activated. MPU will work with member communities to define activation parameters.

- 4) Recommend approval of request for time & materials compensation from MPU to grease 32 butterfly valves at an estimated cost of \$32,000.
- 5) Pipe locating issues
 - a) Recommend the installation of test stations to improve pipe locating abilities at a cost not to exceed \$60,000 plus engineering. Quotes to be obtained from three contractors.
- 6) Hobart Booster Station Repair
 - a) Recommend the approval of the acquisition of additional property adjacent to the Hobart Pump Station for \$4000 plus closing costs
- 7) Contract close-out status reports
 - a) Recommend approval of Change order #5 – Michels Construction in the amount of \$294,915.56

PROJECT UPDATE AND STATUS REPORTS

- 1) Engineer's report
- 2) Manager's report

OLD BUSINESS

- 1) Marketing Strategy
- 2) Appointment of Ledgeview alternate to Administrative Committee

NEW BUSINESS

FUTURE AGENDA ITEMS

PUBLIC COMMENT

ADJOURNMENT