

**CENTRAL BROWN COUNTY WATER AUTHORITY
ADMINISTRATIVE COMMITTEE AGENDA**

Wednesday, October 8, 2008

2:30 p.m.

**De Pere City Hall 2nd Floor
335 South Broadway, De Pere**

ROLL CALL:

Call the roll for attendance

APPROVAL OF AGENDA:

Approve agenda

APPROVAL OF MINUTES:

September 10, 2008

COMMUNICATIONS:

AGENDA ITEMS:

1. Purchase of \$10 million umbrella insurance coverage from Wausau Insurance at a cost of \$6346.00
2. Policy Consideration
 - a. Purchasing Policy
 - b. E-Mail and Records Retention
3. Financial Reports
4. Pay authorizations: Vouchers

FUTURE AGENDA ITEMS

ADJOURN

CENTRAL BROWN COUNTY WATER AUTHORITY COMMITTEE AGENDA

Notice is hereby given that action may be taken on any agenda item listed above.

Because of the makeup of the Administrative Committee, a quorum of the Authority may be present; however, no official Authority action will be taken at the Administrative Committee meeting and any recommendations needing Authority action will be scheduled for a subsequent Authority meeting.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY REQUIRES SPECIAL ACCOMMODATIONS, SHOULD CONTACT DAVE at 330-9051 TWO DAYS BEFORE THE MEETING SO THAT ARRANGEMENTS CAN BE MADE.