

**PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY**  
**TECHNICAL COMMITTEE**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority –Technical Committee** was held on Tuesday, December 9, 2011 at the Allouez Village Offices – 1900 Libal Street, Green Bay, Wisconsin

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**Present:** Allouez-Berndt; Bellevue-Balke, Howard-Farr, Lawrence-Little,  
Ledgeview-Pansier

**Excused:** DePere

**Also**

**Present:** Dave Vaclavik, Manager  
Gary Rosenbeck – McMahon  
Rob Michaelson - MPU

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The meeting was called to order by Chairman Craig Berndt at 2:05 p.m.

**ROLL CALL:**

Call the roll for attendance. Roll Call as noted above.

**APPROVAL OF AGENDA:**

**Motion made by Lawrence , seconded by Ledgeview to approve.**

**MOTION APPROVED UNANIMOUSLY**

**APPROVAL OF MINUTES:**

November 8, 2011

**Motion made by Howard, seconded by Bellevue to approve.**

**MOTION APPROVED UNANIMOUSLY**

**APPEARANCES:**

1. None

**COMMUNICATIONS:**

1. None

**AGENDA ITEMS:**

1. **Connection Stations:**
  - a. **Emergency Power Generation**
  - b. **Electric Metering**

The Manager explained that the existing Water Agreement was designed for two separate connection buildings, one owned by the Authority and one by the member community. Only one building was built, however, with care taken to keep the party's respective facilities separated by a wall. It was understood that the costs of the member side would be borne by the member and separate electrical services were run to each

portion of the building. This occurred everywhere except Allouez and Bellevue where the decision was made to use existing member facilities.

Manager Vaclavik indicated that the agreement specifically states that, "The Authority shall also pay or reimburse each Charter Customer for the electrical costs incurred in the operation of such stations. Future modifications shall be the responsibility of the Charter Customer".

Discussion by the committee resulted in a recommendation to the Board that the Authority begin paying electrical costs for all connection stations with an appropriate adjustment for those stations that include pumping for local purposes. It was suggested that Allouez and Bellevue be reimbursed for costs they have paid for electrical services and Mr. Vaclavik agreed to determine such figure.

**Moved by Lawrence, seconded by Ledgeview to recommend that the Authority participate (50/50) in the cost of installing emergency power at connection stations where installed by member communities and that the separated electrical systems be consolidated where feasible. MOTION UNANIMOUSLY APPROVED**

2. **Management Activity Update:**

- a. **Joint Purchasing** – Member communities and MPU were asked to assemble a bulk purchase list to present at the January meeting. The Manager has requested pricing information from primary suppliers.
- b. **Cooperative Metering Program** – At this time the Appleton group has had a presentation from Badger Meter and is scheduling a presentation from Sensus. Their goal is to move forward with an RFP after hearing both presentations. The Manager will continue to monitor.
- c. **Water Consumption Trends through November 2011:**  
Trend records were distributed for review and will continue to be monitored.

3. **Contract Award:**

Bids were received for the Air Release & Pressure Relief Modifications from August Winter & Sons (\$61,200), Reeke-Marold Company (\$62,000), and J.F. Ahern Company (\$64,750).

**Moved by Allouez, seconded by Farr to recommend approval of a contract award for the Air Relief Valves/Surge Protection Program to August Winter & Sons in the amount of their low bid of \$61,200. MOTION UNANIMOUSLY APPROVED**

4. **Project Status update:**

- a. **Corrosion Inspection Report:**  
Mr. Rosenbeck reported that he is awaiting the final report and upon completion and receipt will begin working toward a corrosion protection

program as part of the 2012 CIP. He plans to put the project out for bid based on recommendations of the study.

b. **GIS**

At this time work is 99% complete. Attempts are being made to locate pipe at Hwy 172 and Pine Grove Road which was mistakenly torn out. As this was a state project, Rob Michaelson agreed to follow up with the Department of Transportation.

5. **Election of Officers for 2012:**

**Motion by Allouez seconded by Howard to nominate BILL BALKE as CHAIRMAN of the Central Brown County Water Authority-Technical Committee. Nominations Closed. MOTION UNANIMOUSLY APPROVED**

**Motion by Lawrence, seconded by Allouez to nominate GEOFF FARR as VICE-CHAIRMAN of the Central Brown County Water Authority-Technical Committee. Nominations Closed. MOTION UNANIMOUSLY APPROVED**

6. **Review of Meeting Schedule for 2012:**

Meetings will be held on the second Tuesday of the month at 1:30 p.m. at the Allouez Village Hall unless otherwise notified, except for December when it will be held on Friday, the 7<sup>th</sup>.

**OLD BUSINESS:**

1. None

**NEXT MEETING:**

1. **Agenda Items for January 10, 2012 meeting**
  - Purchase List from each Community and MPU to be used for joint purchasing
  - McMahon – General Engineering Contract
  - McMahon – Operations Optimization Study, if ready

**Adjourn:**

**Motion made by Lawrence, seconded by Ledgeview to adjourn at 2:52 p.m. MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,

Rae G. Knippel,  
Recording Secretary