

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Central Brown County Water Authority** was held on Wednesday, January 9, 2008, at the DePere City Hall – 2nd Floor - 335 South Broadway, DePere, Wisconsin

Present: Allouez, Kopish; Bellevue-Oppenheimer; DePere-Delo; Howard-Felmer; Lawrence-Treml; Ledgeview-Burdette

Also

Present: Dave Vaclavik/Barbara Grant – Public Management Partners

The meeting was called to order by President Carlene Felmer at 3:03 p.m.

Roll Call:

Call the roll for attendance.

Roll call was taken as noted above.

Approval of Agenda:

Approve Agenda

Motion made by Allouez and seconded by Bellevue to approve the agenda. MOTION APPROVED UNANIMOUSLY

Approval of Minutes:

Approve Minutes – December 19, 2007

Motion made by DePere and seconded by Bellevue to approve the minutes. MOTION APPROVED UNANIMOUSLY

Appearances: None Scheduled

Administrative Committee Recommendations:

Ms. Felmer highlighted discussion from the meeting held this date.

1. Financial Reports:

No financial reports were available. They will be reviewed at the next meeting.

2. Pay Authorizations: Vouchers

Information from Vichow Krause was received today, therefore, a request was made to hold their bill an additional two weeks allowing time for review.

Motion made by Howard and seconded by DePere to accept the recommendation of the Administrative Committee to approve payment of vouchers, except for that of Virchow Krause which will be held for review of additional information. MOTION APPROVED UNANIMOUSLY

Technical Committee Recommendations:

Mr. Vaclavik highlighted discussion at the 1/7/08 meeting:

1. Project Close-Out:

Mark Schleis of PTS attended the Technical Committee meeting to discuss project close out issues. A decision was made to schedule meetings with PTS, Jossart, Dorner/Joski Joint Venture and SJ Lewis to discuss resolution of these issues. It appears Contract D will be settled shortly.

2. Flow Discrepancy at DP-2:

At the time EFI was doing routine maintenance at DP-2, they found meter problems and reset the meter to zero. Since that time, the meter does not appear to be operating accurately. DePere staff and MPU are reviewing the matter and a further report will be made.

3. Contract C Update:

A notice of claim has been received from Michels Construction and a meeting has been scheduled with them on January 10th to discuss resolution. Legal counsel is also reviewing the matter and will be preparing a response.

4. Contract F – EFI:

EFI will be in the Green Bay area on January 17th. At that time Mr. Vaclavik will meet with them to discuss completion of various items.

5. Project Progress & Status Report:

a. Corpro:

There has been no contact from Corpro. Mr. Rosenbeck continues to try to reach them to discuss continuity issues.

b. Air Relief Valves:

Mr. Rosenbeck will be meeting with MPU to discuss various options related to resolution of air relief valves.

c. Other: None

6. Contract and Vendor Change Order Requests:

a. Change Orders for any or all contracts to be presented at the meeting, if ready for action: None

Project Update & Status Reports:

1. Engineer's Report:

Mr. Vaclavik reported for Gary Rosenbeck of McMahon, highlighting the following:

- Work continues to close out various contracts.
- Meetings have been held with MPU regarding completion of O & M manuals.
- Contract J (chlorination) is estimated to be closed within the month.

2. Manager's Report:

Mr. Vaclavik distributed his written reporting, highlighting the following:

- Working on year end true-up charges after receiving numbers from all communities.
- Six month connection fee letters are being prepared.

- Issues related to locating services for fiber optic, fiber optic repair and maintenance; SCADA issues; management services; and flow balancing continue to be discussed with MPU.
- MPU plans to lower chlorine levels one more time in response to community requests.
- Wausau Insurance has denied the claim of Allouez and tendered it to CTE for handling based on their investigation.

Closed Session: The Board may go into closed session to discuss the implementation of liquidated damages, change order negotiations and/or negotiation of engineering contract amendments, claims and contract time extension pursuant to Wisconsin State Statute 19.85 (1)(e), deliberating or negotiating the purchase of properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session. The committee will then reconvene back into open session. None

1. Recommendations resulting from Closed Session discussions: N/A

Old Business - none

New Business - none

Future Agenda Items:

**Next Meeting:
Wednesday, January 23, 2008 – DePere City Hall**

Public Comment:

Adjournment:

Motion made by Ledgerview and seconded by Bellevue to adjourn at 3:25 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Rae G. Knippel
Recording Secretary