

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY

TECHNICAL COMMITTEE

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority –Technical Committee** was held on Monday, January 21, 2008 at the Allouez Village Offices – 1900 Libal Street, Green Bay, Wisconsin

Present: Allouez-Selissen; Bellevue-Simonson; DePere-Thoresen; Lawrence-Little,
Ledgeview-Brosteau

Excused: Bob Bartelt-Howard

Also

Present: Dave Vaclavik – PMP; Gary Rosenbeck-McMahon Associates

Jerry Broekman – Advance Construction

The meeting was called to order by Vice -Chairman Scott Thoresen at 1:30 p.m.

ROLL CALL:

Call the roll for attendance.

Roll Call as noted above.

APPROVAL OF AGENDA:

Approve Agenda

Motion made by Lawrence and seconded by Ledgeview to approve the agenda.

MOTION APPROVED UNANIMOUSLY

APPROVAL OF MINUTES:

Approve Minutes – January 7, 2008

Mr. Thoresen asked that DePere utility issues on Lawrence Drive be put on the next agenda.

Motion made by Lawrence and seconded by Ledgeview to approve the minutes.

MOTION APPROVED UNANIMOUSLY

APPEARANCES:

Jerry Broekman from Advance Construction was present to discuss storage of inventory. Mr. Vaclavik agreed to have MPU contact Mr. Broekman to discuss this issue.

Mr. Broekman also asked if retainage could be reduced lower than the required 1%, suggesting \$10,000. Mr. Rosenbeck noted that he recently sent forward a request for payment, holding a 1% retainage, which is \$28,736. There has been a lien waiver received from Brice Masonry, however, MPU has forwarded a six page list of issues yet to be resolved. Rosenbeck indicated that he would have an update at the next Technical Committee meeting scheduled for February 4th.

COMMUNICATIONS: None

AGENDA ITEMS:

1. 2007 Water Consumption:

Preliminary True-up Charge Calculations for 2007 were distributed by Mr. Vaclavik. He explained that 2007 rates were based on a multiplier of 1.06. Total flows since 2001 were included in the report. The 2007 actual water requirement is below calculations— with the actual multiplier being 1.02, meaning that rebates will be due.

Because of perceived low flow discrepancies in several communities, a meeting will be held with MPU, in addition to those communities affected to discuss this issue.

When asked about holding an operator's meeting, it was stated that there is interest in having a tour of the Manitowoc plant. Mr. Vaclavik will follow-up on this idea.

2. Proposed Agreement with Northern Environmental for continuing environmental services as required by permit:

Mr. Vaclavik explained that the CBCWA is required by the DNR to conduct invasive species inspection for the period covering July 2008 through July 2009. Northern Environmental has proposed a time and materials agreement, not to exceed \$8,000. This includes inspection of all 100 plus wetland crossings and filing a report with the DNR. He recommended approval.

Motion made by Lawrence and seconded by Bellevue to accept the Manager's recommendation to approve the proposed agreement with Northern Environmental for continuing environmental services as required by the DNR for the period covering July 2008 through July 2009, not to exceed \$8,000. MOTION APPROVED UNANIMOUSLY

3. Contract C Riser Pipe Status:

Mr. Vaclavik stated that MPU has developed a report relative to pressurizing the system under the river. In follow-up, he and Mr. Rosenbeck met with Michels Construction who indicated there is an issue related to leakage of couplings. The opinion is that this is a design issue, rather than a contractor issue and will be referred to legal counsel.

4. Proposed Progress and Status Report:

a. **Corrpro:** Mr. Rosenbeck will discuss schedule with Corrpro in a call on Wednesday, 1/23.

2. **Air Relief Valves:** Mr. Rosenbeck stated there are two issues related to air relief valves, one involving remedial warranty work by contractors, with the second being expected feedback from all contractors. At this time he has no recommendation, but will be

meeting with contractors in the near future to resolve. He is also meeting with Manitowoc this week to discuss options.

3. **Project Close-Out Status:** Mr. Rosenbeck reported that Jeff Salerno of Michels has recently reviewed all claims. Rosenbeck stated he would have an opinion on the validity/status of the claims by the next meeting on February 4th. At this time all claims have been denied by CTE on the basis that the contractor is responsible.

In addition, Rosenbeck reported that payment requests have been forwarded from PTS and Advance, withholding 1% retainage, still having SJ Lewis and Michels in excess of this 1%. Whether continued requests for reduction of the retainage should be considered resulted in a decision to review and discuss further. A meeting will also be scheduled with Dorner.

2. **Other:** Questions related to as-built drawings resulted in Mr. Rosenbeck stating he is finishing up with review of the various contracts. Other items discussed included status of O&M manuals, issues on De Pere's Lawrence Drive, etc.

5. Contractor & Vendor Change Order Requests:

- a. **Change Orders for any or all contracts may be presented at the meeting if ready for consideration and action:**

At this time, EFI is requesting \$8,735 for modifications related to programming of the SCADA system. MPU has reviewed and deleted several items, requesting that this change order for modifications be approved.

Motion made by Lawrence and seconded by Ledgeview to recommend approval of the Change Order to EFI in an amount not to exceed \$8,735 for programming related to SCADA system improvement needs identified by MPU.

MOTION APPROVED UNANIMOUSLY

6. Next Meeting:

Monday, February 4, 2008 – 1:30 p.m., Allouez Village Hall

Next Agenda:

DePere Utility Issues with Lawrence Drive

Adjourn:

Motion made by Allouez and seconded by Lawrence to adjourn at 2:20 p.m.

MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel

Recording Secretary