

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY

TECHNICAL COMMITTEE

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority –Technical Committee** was held on February 4, 2008 at the Allouez Village Offices – 1900 Libal Street, Green Bay, Wisconsin

Present: Allouez-Berndt; Bellevue-Simonson; DePere-Thoresen; Howard-Bartelt; Lawrence-Little, Ledgeview-Brosteau

Also

Present: Dave Vaclavik – PMP; Gary Rosenbeck-McMahon Associates

Jerry Broekman – Advance Construction

Larry – West Electric

The meeting was called to order by Chairman Bob Bartelt at 1:30 p.m.

ROLL CALL:

Call the roll for attendance.

Roll Call as noted above.

APPROVAL OF AGENDA:

Approve Agenda

Motion made by Ledgeview and seconded by Lawrence to approve the agenda.

MOTION APPROVED UNANIMOUSLY

APPROVAL OF MINUTES:

Approve Minutes – January 21, 2008

Motion made by Lawrence and seconded by Allouez to approve the minutes.

MOTION APPROVED UNANIMOUSLY

APPEARANCES:

Jerry Broekman of Advance Construction was present to discuss changes related to a cabinet at the Howard Booster Station. Mr. Rosenbeck explained that he received a call from Steve Bacalzo at MPU informing him there were generator problems at the Howard Booster Station when water got into the cabinet and shorted out the electrical. He estimated approximately \$2000 repair work to the circuit tree. It was also discovered that the cabinet was dust proof, but not water proof as was required by specification. The recommendation from Steve Bacalzo is to replace the cabinet as it was designed.

Mr. Broekman stated the original plans were to have the cabinet mounted inside the building, however, when it arrived it did not fit in the building. West Electric suggested mounting it on the outside, which was approved by CTE. His understanding was that the cabinet was water proof, but that it had been left open. Broekman provided related submittal information for review. Options were discussed and a recommendation made to have McMahon review the matter and report back.

COMMUNICATIONS: None

AGENDA ITEMS:

1. 2007 Water Consumption – Meter Scaling Issues:

Mr. Vaclavik explained that in working with DePere, it has been determined that their SCADA system is not reading the same as that of MPU, which affects billings and

reporting to PSC. Rob Michaelson is working with the communities and their programmers to resolve the issue, specifically DePere, and Howard who shows an unexpected decline in water usage.

2. Proposal from McMahon Associates for Continued Engineering Services:

Mr. Rosenbeck explained that the original agreement between the CBCWA and McMahon was for \$25,000. In December, it was determined that although a budget extension was not needed, a time extension was. At this time, budget dollars have run out.

Rosenbeck has prepared an amendment to the original agreement, which sets forth close out services and scope of services that are still required. Additions to the original agreement include resolution of liquidated damages, O & M manual completion, and additional MPU requests. He estimates these services at an additional \$25,000.

Motion made by DePere and seconded by Allouez to recommend approval of the proposal from McMahon Associates for continued engineering services as outlined for an additional 60 days or not to exceed \$25,000. MOTION APPROVED UNANIMOUSLY

3. Proposal from McMahon Associate for Completion of Record Drawings:

Mark-ups for Contracts C & F (Michels Pipeline, PTS, & Lunda Construction) were received, however, record drawings were not completed by CTE. To work through all the paperwork will require a significant amount of time with Mr. Rosenbeck estimating \$12,200 for time to sort through the information and complete the drawings accurately.

Motion made by Allouez and seconded by DePere to recommend approval of the proposal from McMahon Associates for completion of record drawings for Contracts C & F at a cost not to exceed \$12,200.

Ayes: Allouez, Bellevue, De Pere, Howard, Lawrence

Abstain: Ledgeview

MOTION APPROVED 5-0-1

4. Design Alternatives for Air Release Valves and Structures:

Mr. Rosenbeck presented a document which he has used to review the air release valve manholes with MPU. Issues that have been identified include the fact that the valves are vented inside the manholes and that they are beginning to corrode. Issues not only involve the air release valves, but also the air vacuum valves, which work to release large volumes of air during the filling of the pipeline. The question is how to get the air release and air vacuum valves vented by piping them from the valve to the vent. Options were discussed by the committee and have been reviewed with MPU.

The consensus of the committee was to have Mr. Rosenbeck proceed with a summary of what is to be accomplished and why, develop a cost estimate, and bring it back to the next Technical Committee meeting for further discussion.

5. Project Progress and Status Record:

a. **Corrpro** – Have completed work on Contract G, will now move to Contract I, and on to the rest for final completion. The purpose of their work is to assure pipe continuity.

b. Project Close-Out Status:

i. **Dorner, Inc.**

ii. **PTS**

iii. **Michels**

iv. **SJ Louis**

Mr. Rosenbeck reported that meetings have been held with the above four companies to review current contract status, and to get information and documentation from their files as to reasons why they didn't complete their contracts on time. All contractors have been cooperative and Rosenbeck is reviewing information received.

c. **Other:** None

6. Contractors and Vendor Change Order Requests:

- a. **Change Orders for any or all contracts may be presented at the meeting if ready for consideration and action: None**

7. The Technical Committee may go into closed session to discuss the implementation of liquidated damages, excess engineering charges, change order negotiations and/or negotiation of engineering contract amendments, claims and contract time extension pursuant to Wisconsin State Statute 19.85 (1)(e), deliberating or negotiating the purchase of properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session. The committee will then reconvene back into open session.

Motion made by Howard and seconded by Lawrence to enter into Closed Session. Roll Call: Ledgeview excused. MOTION APPROVED UNANIMOUSLY

Motion made by De Pere and seconded by Lawrence to return to regular order of business. Roll Call: Ledgeview excused.

MOTION APPROVED UNANIMOUSLY

8. Pay/Contract Completion Recommendations for:

a. **Telcom**

b. **Advance Construction**

3. Michels Construction

d. **J Louis**

Recommendation from the Technical Committee was to close out Telcom (Contract K) and Advance Construction (Contract F). Final payment request change orders will be drafted and brought back for approval at the next meeting. Claims from Michels are being resolved, and a claim from SJ Louis for asphalt repairs and digging up valves is in dispute.

9. Next Meeting:

Monday, February 18, 2007 – 1:30 p.m., Allouez Village Hall

Adjourn:

Motion made by De Pere and seconded by Lawrence to adjourn at 4:00 p.m.

MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel

Recording Secretary