

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Central Brown County Water Authority** was held on Wednesday, July 9, 2008, at the DePere City Hall – 2nd Floor - 335 South Broadway, DePere, Wisconsin

Present: Allouez, Berndt; Bellevue-Oppenheimer; DePere-Delo;
Lawrence-Trembl
Excused: Howard, Ledgeview
Also Present: Dave Vaclavik/Barbara Grant – Public Management Partners
Gary Rosenbeck-McMahon Associates
Cole Buerger – Leonard & Finco
Via Phone: Attorney Lawrie Kobza

The meeting was called to order by President Larry Delo at 3:00 p.m.

Roll Call:

Call the roll for attendance.
Roll call was taken as noted above.

Approval of Agenda:

Approve Agenda
Closed Session moved up on agenda.

Motion made by Bellevue and seconded by Berndt to approve the agenda as amended. MOTION APPROVED UNANIMOUSLY

Approval of Minutes:

Approve Minutes – June 11, 2008

Motion made by Allouez and seconded by Bellevue to approve the minutes. MOTION APPROVED UNANIMOUSLY

Appearances:

None

Closed Session: The Board may go into closed session to discuss pending litigation, legal strategy regarding contract renewal, contractor claims and contract negotiations for water service pursuant to Wisconsin State Statute 19.85 (1)(g) conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved or to discuss the implementation of liquidated damages, excess engineering charges, change order negotiations and/or negotiation of contract agreements for water service, claims and contract time extension pursuant to Wisconsin State Statute 19.85 (1)(e), deliberating or negotiating the purchase of properties, the investing of public funds, or conducting other specified business, whenever competitive or

bargaining reasons require a closed session. The committee will then reconvene back into open session.

Motion made by Bellevue and seconded by Lawrence to enter into closed session.

Roll Call: Present: Allouez, Bellevue, DePere, Lawrence

Excused: Howard, Ledgeview

MOTION APPROVED UNANIMOUSLY

Motion made by Bellevue and seconded by Lawrence to return to regular order of business. Roll Call: Present: Allouez, Bellevue, DePere, Lawrence

Excused: Howard, Ledgeview

MOTION APPROVED UNANIMOUSLY

a. **Recommendations Based on Closed Session: None**

Administrative Committee Recommendations:

Mr. Oppenheimer highlighted discussion from the meeting held this date.

1. **Claim from Mike Larkin – 1106 Fox River Drive, DePere:**
Mr. Oppenheimer reported that Mr. Larkin did not come to the meeting, so the claim was not addressed.
2. **2007 True-Up Charge – Final:**
3. **2008 Budget Line Item Revision:**
4. **Financial Reports:**
5. **Pay Authorizations: Vouchers:**

Motion made by Bellevue and seconded by Lawrence to accept recommendation of Administrative Committee and approve items 2 through 5. MOTION APPROVED UNANIMOUSLY

Technical Committee Recommendations:

Mr. Berndt highlighted discussion from the meeting held on 7/07/08: Many of the items had no action. For details of discussion, please see Technical Committee minutes of 7/7/08.

1. **Chlorine Residual Monitoring at Master Meter Station – Potential SCADA Connection to Members:**

Mr. Berndt reported that the recommendation from the Technical Committee is to have MPU proceed with improving the chlorine residual monitoring at the Master Meter Station in order to have better control of chlorine feed. Mr. Rosenbeck added that although there was a good design and concept, it was not implemented correctly. MPU will be modifying the system.

2. **Chlorine Control System Requirements – Closed Loop Monitoring Provisions/Downstream Analyzer: N/A**
3. **Pharmaceutical Test Results: N/A**
4. **EFI Progress: N/A**

5. **Low Pressure Event on June 22nd: N/A**
6. **Claim from Radant Development for Water service Repair: N/A**
7. **Locks at Master Meter Stations: N/A**
8. **MPU Fiber Optic Management Proposal: N/A**
9. **System Pressure Modeling: N/A**
10. **2009 Minimum Water Use for Budget:**
Because of discussion regarding changing the water system to use individual multipliers, resolutions have been drafted to approve the Third Amendment to the Water Purchase and Sale Contract. Resolutions were distributed for review, however, as this was not an agenda item, they will be addressed at the next meeting.

Mr. Vaclavik distributed information relative to calculation of estimated annual water requirement for 2009 and explained the projected four steps:

- Step 1 – Calculation of Projected 2009 Water Use
- Step 2 – Calculation of Projected 2009 Water Use – Adjustments
- Step 3 – Calculation of Usage Ratio
- Step 4 – Calculation of Minimum Water Multiplier

Calculations have previously been based on the same multiplier for everyone. Because of different growth history and patterns, a different methodology is now recommended. Mr. Vaclavik explained what is being suggested is a factor of 50%, meaning that total true-up charges will be reduced which will bring all communities closer to actual expectations.

Adoption of the 2009 budget is October 1st.

11. **Hobart Booster Station: N/A**
 - a. **Generator Slab:**
 - b. **ATS Replacement:**
12. **Sidewalk Replacement at Metering Stations: N/A**
13. **Corrpro Status Report: N/A**
14. **River Valley Testing Status Report: N/A**
Mr. Rosenbeck reported that testing has been completed and an analysis report is expected within two weeks.
15. **Air Release/Manhole Project Bid Results:**

Motion made by Allouez and seconded by DePere to approve the low bid of Jossart Brothers in the amount of \$166,200, plus \$17,250 (adjustment for subcontractor), for a total not to exceed \$183,450 for air release/manhole project. MOTION APPROVED UNANIMOUSLY

16. **Contract Status Reports: N/A**
17. **Contractor and Vendor Change Order Requests:**
 - a. **Change Orders for any or all contracts may be presented at the meeting if ready for consideration and action: None**

Project Update & Status Reports:

1. **Engineer's Report:**
No report.
2. **Manager's Report:**
Mr. Vaclavik reported that the CBCWA has been approached by someone to purchase fiber optic capacity. This item will be on the next agenda in closed session.

Old Business - none

New Business

1. **Award of Contract for Air Release Vault Modifications:**
See #15 for action on this item.

Future Agenda Items:

- Virchow Krause Presentation
- Resolutions – “Approving the Third Amendment to Central Brown County Water Authority Water Purchase and Sale Contract”
- Purchase of Fiber Optic (Closed Session)

Next Meeting: Joint with Admin & CBCWA - Wednesday, August 20th, 2008 – 3 p.m., Bellevue Public Safety Building, 3100 Eaton Road

Public Comment: None

Adjournment:

**Motion made by Bellevue and seconded by Allouez to adjourn at 4:42 p.m.
MOTION APPROVED UNANIMOUSLY**

Respectfully Submitted,

Rae G. Knippel
Recording Secretary