

**PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY**  
**ADMINISTRATIVE COMMITTEE**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority –Administrative Committee** was held on Wednesday, July 9, 2008 at the DePere City Hall – 2<sup>nd</sup> Floor, DePere, Wisconsin

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**Present:** Allouez-Berndt, Bellevue-Oppenheimer, DePere-Delo; Lawrence-Trembl

**Also**

**Present:** Dave Vaclavik/Barbara Grant – Public Management Partners

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The meeting was called to order by Chairman Aaron Oppenheimer at 2:35 p.m.

**ROLL CALL:**

Call the roll for attendance.

Roll Call as noted above.

**APPROVAL OF AGENDA:**

Approve Agenda

**Motion made by DePere and seconded by Lawrence to approve the agenda.**

**MOTION APPROVED UNANIMOUSLY**

**APPROVAL OF MINUTES:**

Approve Minutes – June 11, 2008

**Motion made by Lawrence and seconded by Allouez to approve the minutes.**

**MOTION APPROVED UNANIMOUSLY**

**COMMUNICATIONS:**

**Mike Larkin Claim:** Although Mr. Larkin was informed of the meeting time and date by agenda, he was not present. Mr. Vaclavik explained that his claim involves concrete retaining walls along his driveway. He indicated, however, that he viewed the contractor's beforehand video and could see no difference. In his opinion, Mr. Larkin has no claim. Mr. Larkin resides at 1106 Fox River Drive, DePere.

**AGENDA ITEMS:**

1. **2007 True-Up Charge – Final:**

Mr. Vaclavik reported that DePere has accepted numbers as accurate.

Questions related to the security allocation were explained. Billings will be mailed within the next week, with 30 days for receipt of payment.

**Motion made by Allouez and seconded by Bellevue to recommend approval of the 2007 True-Up Final Charges. MOTION APPROVED UNANIMOUSLY**

2. **2008 Budget Line Item Revision:**

Ms. Grant distributed a revised 2008 budget, explaining that all line revisions have been approved by Virchow Krause.

**Motion made by DePere and seconded by Lawrence to recommend approval of amendments to the budget as presented.**

**MOTION APPROVED UNANIMOUSLY**

3. **Financial Reports:**

Cash accounts have been updated.

**Motion made by Lawrence and seconded by DePere to receive and place on file. MOTION APPROVED UNANIMOUSLY**

4. **Pay Authorizations: Vouchers:**

Vouchers were reviewed and recommended for payment.

**Motion made by DePere and seconded by Allouez to approve and recommend payment to the Central Brown County Water Authority.**

**MOTION APPROVED UNANIMOUSLY**

**FUTURE AGENDA ITEMS:**

**Virchow Krause Presentation – August 20 proposed**

**Joint meeting with Administrative Committee and CBCWA will be held on August 20<sup>th</sup> – 2:30 p.m. to hear the Virchow Krause Presentation  
Bellevue Village Hall – 3100 Eaton Road**

**ADJOURN:**

**Motion made by DePere and seconded by Allouez to adjourn at 2:52 p.m.**

**MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,

Rae G. Knippel  
Recording Secretary