

**PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY  
TECHNICAL COMMITTEE**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority –Technical Committee** was held on Monday, September 8, 2008 at the Allouez Village Offices – 1900 Libal Street, Green Bay, Wisconsin

---

**Present:** Allouez-Berndt; Bellevue-Simonson & Balke; DePere-Thoresen;  
Howard-Farr; Lawrence-Little, Ledgeview-Brosteau

**Also**

**Present:** Dave Vaclavik – PMP; Gary Rosenbeck-McMahon Associates

---

The meeting was called to order by Chairman Scott Thoresen at 1:30 p.m.

**ROLL CALL:**

Call the roll for attendance.

Roll Call as noted above.

**APPROVAL OF AGENDA:**

Approve Agenda

**Motion made by Lawrence and seconded by Allouez to approve the agenda.**

**MOTION APPROVED UNANIMOUSLY**

**APPROVAL OF MINUTES:**

August 11, 15, & 20, 2008

8/15/08 – Meeting started at 8:35 a.m., not p.m.

8/20/08 – Page 2, 4<sup>th</sup> paragraph, - “Mr. Vaclavik was asked to contact CTE, *Foth & Van Dyke*, and Dorner . . . *Delete Foth & VanDyke*

**Motion made by Ledgeview and seconded by Bellevue to approve the minutes of 8/11/08 as printed, and those of 8/15 and 8/20 as corrected.**

**MOTION APPROVED UNANIMOUSLY**

**APPEARANCES:**

1. None Scheduled

**COMMUNICATIONS:**

1. None

**AGENDA ITEMS:**

1. **Corrpro – Recommendation to Terminate Contract and Pursue Alternative Approach:**

Mr. Rosenbeck distributed information relative to locating gap status per contracts. He reported that Contracts A, C, G, H, & I can be located, however, there are several gaps that remain on Contracts B, D, & E.

Although contact with the Corrpro managers indicate they will return to finish the work, that has not happened. Options are to either to pursue contact with the Corrpro company, or to terminate their contract because of their non-response and find someone else to complete the work.

Davies has been able to locate discontinuity on the pipeline, however MPU has had problems. This is attributed to different equipment. Discussion resulted in a suggestion that MPU purchase better equipment.

The conclusion was that Corrpro be given a 30 day notice that they provide an acceptable report defining specific locations of discontinuity or their contract will be terminated.

**Motion made by Allouez and seconded by Howard to recommend that Corrpro be given a 30 day notice to provide an acceptable final report of specific locations of discontinuity, or their contract with the CBCWA will be terminated and no payment made. MOTION APPROVED UNANIMOUSLY**

2. **Hobart Booster Station Repair:**

a. **Property Acquisition:**

Mr. Vaclavik indicated that he has had contact with Mike Oskey of IMIG to negotiate the purchase of 15' of property at the Hobart Booster Station.

**Motion made by Howard and seconded by Ledgeview to recommend the hiring of Mike Oskey of IMIG to negotiate property acquisition at the Hobart Pump Station. MOTION APPROVED UNANIMOUSLY**

b. **ATS and Site Repair Recommendations:**

A previous recommendation by the Technical Committee to authorize Advance to order the necessary ATS panel and complete the repair work needed at the Hobart Booster Station in the amount of \$48,470 was denied by the Authority Board at their last meeting. They directed that the ATS equipment be direct purchased, and that an alternate provider be sought for installation services. Mr. Vaclavik explained that Attorney Kobza has stated that per contract, Advance must be allowed the opportunity to correct their mistake. A recommendation was to refer back to the Board for reconsideration.

**Motion made by Allouez and seconded by Lawrence to refer ATS and Site Repair recommendations back to the Board for reconsideration, based on attorney recommendation. MOTION APPROVED UNANIMOUSLY**

c. **Payment to Cummins Npower:**

Mr. Vaclavik explained that in March of 2008, Cummins Npower responded to a service call from MPU. Although responsibility for payment is in question, Attorney Kobza has stated that as they were hired for the CBCWA they appear to be responsible for payment.

**Motion made by Allouez and seconded by Bellevue to approve payment to Cummins Npower for service at the Hobart Pump Station in the amount of \$1,230.87.**

**MOTION APPROVED UNANIMOUSLY**

3. **Record Drawing Status and Alternatives:**

Mr. Rosenbeck explained that this item relates to uncompleted record drawings by CTE on several contracts. When doing comparisons, several errors and omissions were found so the process stopped. Rosenbeck estimates 30 hours each to complete at an estimated cost of \$15,000 to \$16,000

Discussion resulted in the directive to inform CTE that drawings are not complete and to also discuss alternatives with legal counsel.

4. **Fiber Optic Survey:**

A meeting was held with Dorner and their subcontractor, Elexco, who has indicated their intent was always to plow the fiber optic duct in. They were told by the engineer to bury at a 24" depth, which they claim they did. Any cross cables that were shallower than 20", they went underneath. MPU has agreed to survey 8,300 ft and mark areas that are less than 24". Dorner has agreed to re-ditch after Alesco verifies by potholing. If fiber is found to be higher than 20", it will be lowered. This item will be held until MPU provides a proposal.

5. **Fiber Optic Warranty Repair Issues:**

Discussions with Dorner regarding repair issues in Cooperstown have resulted in Dorner stating they will take care of the issues. An inspector will be on site.

6. **System Pressure/Surge Analysis:**

No report at this time.

7. **Sidewalk Replacement at Metering Stations – Project Schedule:**

A pre-construction meeting is scheduled for 9/15. No action at this time.

8. **Air Release/Manhole Project Schedule:**

Pre-construction meeting to be held this week. Work on two manholes will begin the week of 9/15.

9. **Warranty Inspections:**

Inspections are underway.

When asked about the Pine Road Grove culvert by Mr. Brosteau, Mr. Rosenbeck suggested a meeting be held with Ledgeview, the contractor (Dorner), and himself to discuss what should be done.

10. **McMahon Amendments to Engineering Agreements:**

a. **Cooperstown Ditch Repair Inspection:**

Rosenbeck explained that Dorner has been retained by the CBCWA to reconstruct the ditch line section located above the fiber optic cable in an area along CTH R in Manitowoc County, 2,000 feet north and 2,000 feet south of Zander Road, and an area 4,000 feet north of STH 147. This amendment to the contract is for inspection services - supervision, monitoring, and administration of this work.

**Motion made by Lawrence and seconded by Allouez to recommend approval of an amendment to the engineering contract with McMahon relative to inspection services not to exceed \$15,000. MOTION APPROVED UNANIMOUSLY**

b. **Hobart Pump Station:**

This amendment relates to a 4/2/08 agreement provided for support services regarding the investigation and remediation efforts to replace the ATS (automatic transfer switch) at the Howard Booster Pump Station on Pine Tree Road. The work scope required to address these issues has expanded, requiring an amendment to the original agreement.

**Motion made by Allouez and seconded by Howard to recommend approval of an amendment to the engineering contract with McMahon relative to work at the Hobart Pump Station not to exceed \$4,000. MOTION APPROVED UNANIMOUSLY**

c. **Sidewalk Installation:**

Sidewalk installation is included in work to be done in 10a above.

d. **Continuing Closeout Services:**

Rosenbeck explained there are currently 11 contracts open and in various stages of contract closeout. Several continue to require review and analysis for resolution of outstanding claims. A 90 days extension is requested, not to exceed \$25,000.

**Motion made by Bellevue and seconded by Allouez to recommend approval of an amendment to the engineering contract with McMahon relative to continuation of closeout services – 90 days, not to exceed \$25,000. MOTION APPROVED UNANIMOUSLY**

11. **Contract Status Reports:**

Meetings have been held with contractors on A, B, D, & E to request needed information for closeout. As of this date, information has been received only for Contract E.

**OTHER:**

**CBCW Water Consumption History** - Mr. Vaclavik distributed information relative to water consumption, stating that for the last four months of 2007 and all of 2008 there has been less volume used than projected. He attributes this to

wet weather and less sprinkling, however, could also be because of rates. He indicated this could affect the future rate structure. He did note that Manitowoc Public Utilities have reported the same decline without any rate increase.

12. **The Technical Committee may go into closed session to discuss project closeout negotiations, including the implementation of liquidated damages, excess engineering charges, claims and contact time extension pursuant to Wisconsin State Statute 19.85 (1)(e), deliberating or negotiating the purchase of properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session. The committee will then reconvene back into open session.**

**Motion made by Allouez and seconded by Bellevue to enter into closed session. Roll Call: All present. MOTION APPROVED UNANIMOUSLY**

*Recording Secretary excused 2:50 p.m.*

**Motion made by Allouez and seconded by Lawrence to return to regular order of business. Roll Call: All present. MOTION APPROVED UNANIMOUSLY**

- a. **Recommendations based on Closed Session:None**

13. **Next Meeting:  
Monday, October 6, 2008 – 1:30 p.m., Allouez Village Hall**

**Adjourn:**

**Motion made by Bellevue and seconded by Allouez to adjourn at 2:58 p.m. MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,

Rae G. Knippel  
Recording Secretary