

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY
TECHNICAL COMMITTEE

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority –Technical Committee** was held on Monday, January 12, 2009 at the Allouez Village Offices – 1900 Libal Street, Green Bay, Wisconsin

Present: Allouez-Berndt; Bellevue-Balke, DePere-Thoresen; Howard-Farr;
Lawrence-Little, Ledgeview-Brosteau

Also

Present: Dave Vaclavik -PMP
Gary Rosenbeck-McMahon
Steve Horn/Greg Joski, PTS

The meeting was called to order by Chairman Scott Thoresen at 1:35 p.m.

ROLL CALL:

Call the roll for attendance.
Roll Call as noted above.

APPROVAL OF AGENDA:

Approve Agenda
Items 10a & b were taken out of order, although shown in proper format here.

Motion made by Ledgeview and seconded by Berndt to approve the agenda.
MOTION APPROVED UNANIMOUSLY

APPROVAL OF MINUTES:

December 8, 2008

Motion made by Allouez and seconded by Howard to approve the minutes.
MOTION APPROVED UNANIMOUSLY

APPEARANCES:

1. PTS regarding Final Payment for Contract "D":
See 10a for discussion on this item.

COMMUNICATIONS:

1. None

AGENDA ITEMS:

1. **2009 Meeting Schedule:**
Mr. Vaclavik stated he has had requests that the CBCWA Board meeting, presently held the 2nd Wednesday of the month, be changed to the 3rd Wednesday. The Technical Committee would be moved to the Monday before the 3rd Wednesday of the month. Mr. Vaclavik will present a schedule to the Board for consideration at their Wednesday, 1/14/09, meeting.

2. **Registration and Interim Approval for Water Withdrawal in the Great Lakes Basin:**
This item, related to zero base line water withdrawal in the Great Lakes basin has been discussed with Attorney Kobza and the DNR. Communities have provided information relative to well use which will be used to make a determination as to water withdrawal. Mr. Vaclavik will draft a letter summarizing this information for all communities and submit it for consideration. Copies will be provided to all members.
3. **Contract Close-Out Status – EFI, Contract F:**
EFI has essentially completed work on all contract issues. MPU has requested that final payment not be released until a few minor issues are finally resolved.
4. **Jossart Brothers Air Release Valve Contract:**
Mr. Rosenbeck reported that Jossart is in the process of painting air relief valves and piping. Other than restoration, this project will soon be complete. Bidding for Phase 2 will occur this spring.
5. **Continuity Issues – Contract F, Advance Construction:**
A letter from Glenn Joski of Advance Construction dated 12/18/08 related to continuity issues and the lack of bonding straps was distributed. Mr. Rosenbeck explained that Advance did not install bonding straps as required in the contract. He will contact them regarding a credit.
6. **Corrpro Investigation Study- Request for Proposals:**
Nine firms were suggested as possible consultants for this study and six were chosen to receive RFP's. They include Applied Technologies, Camp Dresser & McKee, Donohue, McMahon, SEH, and Strand.
7. **Water System Study – Request for Proposals:**
It was suggested that a selection committee be established consisting of three members of this committee, and one Board member. Volunteers included Geoff Farr of Howard, Bill Balke of Bellevue, and Craig Berndt of Allouez. Inclusion of a Board member will be discussed at their 1/14/09 meeting.
8. **Proposals:**
 - a. **McMahon – As Built Drawings:**
A proposal from McMahon Associates to update and correct as-built record drawings for Contracts A, B, D, E, G, H, & I was reviewed. Mr. Rosenbeck explained the scope of service, which was first presented in September 2008. Although the opinion was that a GPS system should be implemented in the future, it was felt at this time to move ahead with the correction and completion of the as-built drawings.

Motion made by Allouez and seconded by Bellevue to hire McMahon complete as built drawings on Contracts A, B, D, E, G, H, & I at a cost not to exceed \$17,500. MOTION APPROVED UNANIMOUSLY

b. **McMahon – Howard Booster Station:**

Mr. Rosenbeck explained that previous investigations at the Howard Booster Station have identified the need to replace the 1,600 amp automatic transfer switch panel. Those investigations have also identified that redesign of the electrical system could possibly accommodate a new, but smaller size, ATS inside the pump house building. The proposal, not to exceed \$7,700 is as follows:

- To identify the size and capacity of the pumping system in the Howard Booster Station required to meet year 2030 pumping demands and to size the new ATS to accommodate that electrical demand.
- To relocate the existing 230kW generator set to a new concrete pad
- To construct a fence around the perimeter of the exterior facilities and provide a gravel base within the fenced area
- To obtain bids for the work and provide construction administration services through the construction phase.

Discussion by the committee resulted in a motion to approve.

Motion made by Allouez and seconded by Lawrence to approve the proposal of McMahon relative to the Howard Booster Station not to exceed \$7,700. MOTION APPROVED UNANIMOUSLY

9. **Contract Change Orders:**

- a. **None**

10. **Pay Requests:**

a. **Final Payment for Contract “D” – PTS Contractors - \$41,731.28:**

Mr. Thoresen explained that the City of DePere has concerns with possible trench settlement and cracking on Marsh Street which is unable to be fixed until spring, therefore, have requested that final payment to PTS be held. Because PTS wants their payment, a lengthy discussion resulted in an agreement that they submit a letter to the CBCWA stating they will repair the work in the spring if needed at no additional cost.

Motion made by Allouez and seconded by Lawrence to recommend payment to PTS Contractors in the amount of \$41,731.28 subject to receipt of a letter which is acceptable to the City of DePere. MOTION APPROVED UNANIMOUSLY

b. **PTS Excavation and Bonding Strap Repair for Contract F:**

PTS completed work on an Advance contract and are now requesting payment in the amount of \$4,878.18. The opinion of the committee is that this payment should come from Advance. At this time, they have recommended that the CBCWA pay PTS, however, pursue reimbursement from Advance.

Motion made by Lawrence and seconded by Howard to recommend payment to PTS in the amount of \$4,878.18 based on recommendation of engineer and manager, while pursuing reimbursement from Advance. MOTION APPROVED UNANIMOUSLY

11. **Next Meeting:**
Tentatively set for Monday, February 16, 2009 – 1:30 p.m.
Allouez Village Hall

Adjourn:

**Motion made by Allouez and seconded by Ledgeview to adjourn at 3:20 p.m.
MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,

Rae G. Knippel
Recording Secretary