

**PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY**  
**TECHNICAL COMMITTEE**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority –Technical Committee** was held on Monday, March 16, 2009 at the Allouez Village Offices – 1900 Libal Street, Green Bay, Wisconsin

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**Present:** Allouez-Berndt; Bellevue-Simonson, Howard-Farr; Lawrence-Little,  
Ledgeview- Scott Brosteau/Mark Pansier

**Excused:** DePere

**Also**

**Present:** Dave Vaclavik -PMP  
Gary Rosenbeck-McMahon

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The meeting was called to order by Vice-Chairman Craig Berndt at 1:32 p.m.

**ROLL CALL:**

Call the roll for attendance.

Roll Call as noted above.

**APPROVAL OF AGENDA:**

Approve Agenda

**Motion made by Lawrence and seconded by Ledgeview to approve the agenda.**

**MOTION APPROVED UNANIMOUSLY**

**APPROVAL OF MINUTES:**

February 16, 2009

- Scott Brosteau pointed out that he did not approve the February agenda as he was not present at the meeting.
- Motions made under #'s 2, 4, 7, & 8 were not an acceptance by the Technical Committee, but instead made by them as recommendations to the CBCWA.

**Motion made by Lawrence and seconded by Bellevue to approve the minutes as corrected. MOTION APPROVED UNANIMOUSLY**

**APPEARANCES:** None

**COMMUNICATIONS:** None

**AGENDA ITEMS:**

1. **Howard Chlorination System:**

Geoff Farr pointed out that Howard is unable to meet chlorination requirements in emergency conditions as they do not have the proper equipment. Discussion resulted in a recommendation that the engineer prepare a report regarding this issue. As there may be other stations with the same problem, Mr. Berndt asked that McMahon include review of them in his study.

**Motion made by Lawrence and seconded by Howard to recommend that the engineer review the Howard emergency chlorination system, along with other stations that may be involved to determine what is needed, to obtain prices, and report back at the April meeting.**

**MOTION APPROVED UNANIMOUSLY**

2. **Insulation Installation at Ledgeview Connection Stations – Request for Credit:**

Scott Brosteau explained that Ledgeview has a high moisture content in one of their connection stations. A request was made for compensation from the CBCWA to offset the cost of providing pipe insulation, which would be tied into the amount given to other members for dehumidifiers. Brosteau presented an estimate for pipe insulation at \$7,100, or half the cost.

Mr. Berndt pointed out that dehumidifiers have been successful in treating the moisture issue at other stations and suggested that Ledgeview first try to resolve the problem by using similar dehumidifier equipment which is less expensive.

Ledgeview agreed to a trial period and will report back on the effectiveness of this application. No Action.

3. **Howard Booster Station – Award of Contract for ATS:**

Gary Rosenbeck distributed bids from West Electric, VanErt Electric, and from Faith Technologies to install ATS at the Howard Booster Station. Bids were reviewed and a recommendation to accept that of West Electric.

**Motion made by Bellevue and seconded by Lawrence to recommend that the contract for ATS installation and site work be awarded to West Electric in the amount of \$19,150. MOTION APPROVED UNANIMOUSLY**

4. **GPS Coordinates – Smart Mapping:**

Mr. Vaclavik reported that MPU is studying this issue and will advise what efforts would have operational value and thus, cost savings for the Authority. MPU has determined that having accurate GPS coordinates would be beneficial as it will allow their maintenance people to find facilities immediately when they are snow covered or otherwise obstructed. At this time, McMahon is working on plans and specifications for the next air relief valve project and can provide this data as part of their existing work. They will also be inspecting last year's work for punch list purposes and will obtain those coordinates also.

Discussion by the committee resulted in a direction to authorize McMahon to obtain survey grade GPS coordinates at the air relief valve locations included in the first two project phases. McMahon indicated they could do this at a cost not to exceed \$1,000.

**Motion made by Lawrence and seconded by Allouez to recommend that McMahon be authorized to obtain survey grade GPS coordinates at air relief valve locations included in the first two project phases at a cost not to exceed \$1,000. MOTION APPROVED UNANIMOUSLY**

5. **Contract F – Advance Construction:**  
Mr. Rosenbeck reported that he sent a demand letter involving continuity issues to Advance and has received no response. Options were discussed and Mr. Rosenbeck was directed to draft a letter to CTE asking for field documentation regarding mega lug installation related to continuity.
  
6. **Well Management – Emergency Back-Up Water Supply:**  
Mr. Vaclavik explained that at this time the Authority is not obligated to provide emergency water supply to members. Each member is responsible for making their own arrangements. He expressed concern that future maintenance of the wells may become a budgetary issue for the individual communities.  
  
Alternatives were discussed, one being that the CBCWA take over ownership and maintenance of member wells, and provide an emergency supply. Another alternative is to discuss options with the City of Green Bay. Mr. Berndt asked that this issue be an ongoing agenda item and that members discuss it with their individual communities and bring back input in order to determine the best option.
  
7. **10-Year CIP – Potential Project Listing:**  
The Technical Committee again discussed proposals for a 10 year CIP and will continue to do so with a plan to have a final version in time for the 2010 budget.
  
8. **Engineer’s Project Status Report:**
  - a. **Projects Status Review:** None
  
9. **Contract Change Orders:** None
  
10. **Next Meeting:**  
Monday, April 13, 2009 – 1:30 p.m., Allouez Village Hall

**Adjourn:**

April Agenda:

- Well Management-Emergency Back-up Water Supply – Communities were asked to provide Information regarding their present backup
- 10 Year CIP

**Motion made by Ledgeview and seconded by Bellevue to adjourn at 2:35 p.m.  
MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,

Rae G. Knippel  
Recording Secretary