

**PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY
TECHNICAL COMMITTEE**

Pursuant to Section 19.84 Wis. Stats, a special meeting of the **Central Brown County Water Authority –Technical Committee** was held on Wednesday, August 12, 2009 in the Executive Conference Room at the Village of Allouez

Present: Allouez-Berndt, Bellevue-Balke, De Pere-Thoresen, Howard – Farr,
Lawrence-Little Ledgeview-Pansier

Also

Present: Dave Vaclavik – CBCWA

The meeting was called to order by Chairman Thoresen at 9:30 a.m.

ROLL CALL:

Call the roll for attendance.

Roll Call as noted above.

APPROVAL OF AGENDA:

Approve Agenda

Motion made by Lawrence and seconded by Allouez to approve the agenda.

MOTION APPROVED UNANIMOUSLY

APPROVAL OF MINUTES:

Approve Minutes – None

APPEARANCES:

1. S.E.H at 9:30 am
2. Strand at 10:30 am
3. McMahon at 2:00 pm

AGENDA ITEMS:

1. Conduct interviews with consulting firms for General Engineering Services

Interviews were conducted with S.E.H., Strand, and McMahon according to the schedule shown above. Each firm began with a presentation followed by questions from the Committee. Firms discussed their respective approaches to providing service and introduced project teams. There was also a discussion of pricing and ability to respond quickly to requests for service.

2. Recommend selection of Engineering Consultant

The committee discussed the presentations and proposals for general engineering services received from McMahon, Inc., SEH and Strand. Proposals were evaluated based on a number of criteria, focusing on firm capabilities, project manager, relevant experience, capacity to perform the work and cost. Discussion centered on SEH and McMahon. These were considered to be the two leading candidates for selection. The SEH presentation was very thorough and demonstrated the ability to perform a wide range of services with company staff. The McMahon proposal focused on experience with the Authority and the ability to select highly qualified subconsultants as needed. The committee discussion then focused on the value of past experience and the issues associated with bringing a new consultant up to speed.

Motion made by Allouez and seconded by Lawrence to recommend the selection of McMahon, Inc. to provide general engineering services. MOTION APPROVED: 5-1 (Howard)

ADJOURN:

Motion made by De Pere and seconded by Ledgeview to adjourn at 3:40 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Dave Vaclavik
Manager