

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY
ADMINISTRATIVE COMMITTEE

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority –Administrative Committee** was held on Wednesday, November 11, 2009 at the DePere City Hall, 2nd Floor – 335 South Broadway, DePere, Wisconsin

Present: Allouez-Kopish, Bellevue-Oppenheimer, Lawrence-Tremel,
Ledgeview-Burdette

Excused: DePere

Also

Present: Dave Vaclavik
Mike Walsh – Mayor of DePere

The meeting was called to order by Chairman Oppenheimer at 2:45 p.m.

ROLL CALL:

Call the roll for attendance.

Roll Call as noted above.

APPROVAL OF AGENDA:

Approve Agenda

Motion made by Lawrence and seconded by Ledgeview to approve the agenda.

MOTION APPROVED UNANIMOUSLY

APPROVAL OF MINUTES:

October 21, 2009

Motion made by Ledgeview and seconded by Lawrence to approve the minutes.

MOTION APPROVED UNANIMOUSLY

COMMUNICATIONS: None

AGENDA:

1. **Resolution Amending Water Purchase & Sales Agreement:**

Manager Vaclavik explained that the Boardman Law Firm would be issuing an opinion regarding a rate change as it relates to the Water Purchase & Sales Agreement. He suggested that a joint meeting be held with elected officials and community members at the next Board meeting scheduled for December 16, 2009 to discuss this change. He will have prepared a resolution to pass at that time.

(Ray Kopish arrived 2:58 p.m.)

2. **Development of “Customer Class” Water Rates:**
Because the Village of Denmark has expressed interest and is considering becoming a member of the Water Authority, language is being drafted for a special “customer class”. It was suggested that Mr. Vaclavik meet with President Delo to discuss any concerns he may have. The consensus of the other members was to move forward.
3. **Emergency Service Connection to the Village of Hobart:**
The possibility of a two way connection between Hobart and Howard was brought forward. Mr. Vaclavik will discuss this further with Geoff Farr of Howard, and with the Village of Hobart and report back.
4. **Marketing Policy Development:**
Ray Kopish, along with other members, has encouraged the marketing of new members in Brown and Manitowoc Counties, especially along County R, where the new pipeline runs. Mr. Vaclavik indicated that at this time, the existing policy makes this prohibitive and would need to be revised.

DePere Mayor Mike Walsh questioned the impact this would have on the Water Authority and if it would be worthwhile, asking if it would promote development away from the city and an urban/rural sprawl. Mr. Kopish suggested that data be gathered in order to determine if this is a good direction to move. Mr. Vaclavik has a meeting scheduled with Nelosh Kothari of MPU and will ask President Delo to join them to discuss this issue and a possible proposal with Denmark.

5. **Financial Reports:**
As requested by Mr. Trembl at the last meeting, Mr. Vaclavik presented a listing of invoices from the Boardman Law Firm from January of 2007 through November 2009 for review.

Motion made by Ledgeview and seconded by Lawrence to approve financial reports. MOTION APPROVED UNANIMOUSLY

6. **Pay Authorizations/Vouchers:**
Mr. Vaclavik informed the Board that the invoice from the Brown County Highway Commission for mudjacking on EE was held by the Technical Committee for further information. He asked that check #3158 be held until such information is received.

Motion made by Lawrence and seconded by Ledgeview to approve payment of all pay authorizations/vouchers, except for check #3158 to the Brown County Highway Commission. MOTION APPROVED UNANIMOUSLY

FUTURE AGENDA ITEMS:

- **Development of “Customer Class” Water Rates**
- **Marketing Policy Development**

1. **Next Meeting Scheduled for December 16, 2009:**

ADJOURN:

**Motion made by Allouez and seconded by Ledgeview to adjourn at 3:25 p.m.
MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,

Rae G. Knippel
Recording Secretary