

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY
TECHNICAL COMMITTEE

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority –Technical Committee** was held on Tuesday, September 7, 2010 at the Allouez Village Offices – 1900 Libal Street, Green Bay, Wisconsin

Present: Allouez-Berndt; Bellevue-Balke, DePere-Thoresen, Howard-Farr,
Lawrence-Little, Ledgeview-Pansier

Also

Present: Dave Vaclavik, Manager

The meeting was called to order by Chairman Scott Thoresen at 1:35 p.m.

ROLL CALL:

Call the roll for attendance. Roll Call as noted above.

APPROVAL OF AGENDA:

Approve Agenda

Motion made by Allouez, seconded by Lawrence to approve the agenda.

MOTION APPROVED UNANIMOUSLY

APPROVAL OF MINUTES:

August 10, 2010

Motion made by DePere and seconded by Allouez to approve the minutes of

August 10, 2010. MOTION APPROVED UNANIMOUSLY

APPEARANCES:

1. None Scheduled

COMMUNICATIONS:

1. None

AGENDA ITEMS:

1. **Emergency Response Exercise:**

Manager Vaclavik announced that an emergency response exercise is scheduled on October 12th from 8 a.m. to 12 noon, hosted by the Village of Bellevue at their offices on Eaton Road. He indicated that it is a phone exercise, asking that members be available by phone.

2. **Group Purchase of Reagents for Chlorine Analyzers:**

Vaclavik explained that the CBCWA is able to obtain a 5% discount of the bulk purchase of chlorination analyzer reagents and repair kits if purchased in bulk. Purchase by the Authority also reduces administrative and shipping costs and results in overall lower cost to members. Materials are generally used in

proportion to flow and discussion by the committee resulted in a recommendation that they be purchased by the Authority and distributed to members with future purchases of the materials included in the CBCWA budget.

Motion by Lawrence, seconded by Howard to recommend approval of the bulk purchase of chemicals and repair kits from Hach Company for chlorine analyzers for distribution to members, per the Manager's recommendation. MOTION APPROVED UNANIMOUSLY

In addition, in order for the newly installed chlorine analyzer to work properly at the Ledgeview Sanitary District, a valve needs to be installed. The committee recommended that the Sanitary District be reimbursed up to \$150 for purchase of the valve, with installation by staff.

Motion made by DePere and seconded by Bellevue to accept the recommendation of the Technical Committee to reimburse the Ledgeview Sanitary District an amount not to exceed \$150 for the purchase of a valve required to support effective operation of their chlorine analyzer. MOTION APPROVED UNANIMOUSLY

3 **Sustainability Promotion:**

Vaclavik reported that Cole Buerger of Leonard & Finco is in the process of preparing promotional information related to this issue. The Manager has placed \$10,000 in the 2011 budget for this purpose. The Village of Bellevue has offered water bottles to any of their residents who sign up for e-billing, or e-newsletter. Further information will be forthcoming.

4. **Member Operating Protocols – Review of August Demand Data:**

A handout was distributed showing August metered vs. billed flows for the various member communities. Vaclavik stated this report will be part of his monthly reporting.

The CDM report is expected by September 10th. It will be distributed and a special meeting scheduled in early October to discuss its findings. This report, Vaclavik stated, will drive CIP requirements.

5. **Engineer's Update:**

No report – Engineer not present. Manager Vaclavik reported that RFQ's have been sent to three companies to assess the level of corrosion in the 48-inch pipe line. They will be making a recommendation for a cathodic protection system.

OLD BUSINESS:

1. None

NEXT MEETING:

1. **Agenda Items:**
Next Meeting – Monday, October 11th, 2010 – Allouez Village Hall
1:30 p.m.

Adjourn:

**Motion made by Allouez and seconded by Ledgeview to adjourn at 3:05 p.m.
MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,

Rae G. Knippel,
Recording Secretary