

PROCEEDINGS OF THE CENTRAL BROWN COUNTY WATER AUTHORITY
TECHNICAL COMMITTEE

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Central Brown County Water Authority –Technical Committee** was held on Monday, October 11, 2010 at the Allouez Village Offices – 1900 Libal Street, Green Bay, Wisconsin

Present: Allouez-Berndt; Bellevue-Balke, DePere-Thoresen, Howard-Farr,
Lawrence-Little, Ledgeview-Pansier

Also

Present: Dave Vaclavik, Manager

The meeting was called to order by Chairman Scott Thoresen at 1:35 p.m.

ROLL CALL:

Call the roll for attendance. Roll Call as noted above.

APPROVAL OF AGENDA:

Approve Agenda

Motion made by Allouez, seconded by Lawrence to approve the agenda.

MOTION APPROVED UNANIMOUSLY

(Howard arrived 1:40 p.m.)

APPROVAL OF MINUTES:

September 7, 2010

Motion made by Allouez and seconded by Lawrence to approve the minute.

MOTION APPROVED UNANIMOUSLY

APPEARANCES:

1. None Scheduled

COMMUNICATIONS:

1. None

AGENDA ITEMS:

1. **Award of Corrosion Inspection Contract:**

Vaclavik reported that three requests for quotes were sent out for corrosion inspection services, with two responses received. McMahon has recommended Cathodic Protection Management over the other applicant due to references and past experience. Cathodic Protection will develop a strategy and a plan for protection in the amount of \$18,200. Mr. Berndt asked that the scope be reviewed for deliverables and related cost.

Motion made by Lawrence, seconded by Allouez to recommend Cathodic Protection Management be awarded a contact for corrosion inspection services in the amount of \$18,200. MOTION APPROVED UNANIMOUSLY

2. **Emergency Response Exercise:**

Manager Vaclavik reported that the emergency response exercise involving terrorist activities is scheduled for tomorrow, October 12th. Participating parties have been notified.

3 **Repairs to County Trunk "J":**

Vaclavik indicated that the CBCWA agreed to a 5 year warranty with the Brown County Highway Department when acquiring right-of-way. At this time there is a location on County Trunk "J" that requires repair due to settling. Brown County estimates the cost of this repair at \$1,100.

Motion by Allouez, seconded by Ledgeview to recommend approval for Brown County Highway to make repairs to County Trunk "J" at an estimated cost of \$1,100. MOTION APPROVED UNANIMOUSLY

4. **CDM System Study:**

a. **Discussion of Recommendations:**

CMD made a presentation at the Board meeting on 10/27. Vaclavik stated that the focus appears to be to push capital projects out as far as reasonable, recognizing there are tasks to complete.

b. **Accept Report:**

Motion by Ledgeview, seconded by DePere to accept the CDM System Study report as final. MOTION APPROVED UNANIMOUSLY

5. **Project Planning:**

a. **Operations Protocol Development:**

This item is one of the major recommendations coming from the CDM Study. Vaclavik indicated it is important to determine what each community can do with their existing system, along with an understanding of the operational changes necessary and the cost that will be involved in order to make policy decisions. He recommended that it may be best to have a consultant review each system so that standards and assumptions are similar.

Various issues within the individual systems were discussed with it being suggested that the best way to move forward at this time may be to have Rob Michaelson present to the committee the details of the MPU operation relative to water demand and power and what could be done to make the system better before considering an outside consultant.

b. **Air Relief Valve and Surge Protection:**

Vaclavik explained that surge protection is included in the 2011 capital budget at LW1 and Bellevue, as well as replacement of five air relief valves. When asked who the committee would recommend to do the engineering, the consensus was to get a proposal from McMahon to discuss at the November 9th meeting.

c. **Turbine at Pressure Reducing Station:**

Finding grant dollars which may be available was discussed with Mr. Berndt suggesting a contact with Focus on Energy. Mr. Vaclavik agreed to follow-up.

d. **Other:**

Mr. Berndt informed the committee regarding flow meter testing in Allouez, stating that a leak detection study was conducted and although several leaks were repaired, losses remain high. AECOM has completed further testing and a report will be forthcoming.

Farr indicated that Howard has also used AECOM and results were similar to Allouez. He stated they have been pulling services out and replacing them with new ones. They are considering hiring Davies Water Supply to shut down systems and do further pressure testing.

6. **Discussion of Local Rate Case Plans for 2011:**

Vaclavik stated that he received a request from Ledgeview asking whether adjustments are being done for rate increases, or if any municipalities are doing a full rate case. DePere and Bellevue indicated they are doing a full rate case with Lawrence stating they will do one in 2012. Berndt stated that after receiving a letter from the CBCWA that a rate increase has been approved, Allouez will submit a letter to the Public Service Commission asking for a 35 cent purchased water rate increase.

OLD BUSINESS:

1. None

NEXT MEETING:

1. **Agenda Items**
- **True-Up Status**

**Next Meeting – Tuesday, October 9th, 2010 – Allouez Village Hall
1:30 p.m.**

Adjourn:

Motion made by Lawrence and seconded by Allouez to adjourn at 3:12 p.m.

MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel, Recording Secretary